Energy Advice Activity Monitoring Form

The quickest and cheapest way to complete this form is online via the Energy Champions section of our website: lowcarbonhub.org/energy-saving-advice/energy-champion

Alternatively, please scan and email it to info@lowcarbonhub.org with ‘Energy Advice Event Monitoring’ in the subject.

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| --- | --- |
| **Your name** |  |
| **Date of activity** |  |
| **Times** |  |
| **Location** |  |
| **Activity type** |  |
| **Low Carbon Group name** |  |
| **Host organisation** **(if relevant)**  |  |

**Tally of people you talked to:**

|  |  |
| --- | --- |
| **Tally**  | **TOTAL** |
|  |  |

**Number of leaflets given out:**

|  |  |  |
| --- | --- | --- |
| **Warmer Winter Checklist** | **Low cost / no cost tips** | **Other**  |
|  |  |  |

**People referred: (Only include if you have completed the referral form)**

|  |  |  |
| --- | --- | --- |
| **Priority Services Register** | **LEAP** | **Better Housing, Better Health** |
|  |  |  |

**Actions you need to follow up on**

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|  |

**Short Event Evaluation**

**Brief description of the event**

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**What went well**

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**What would you do differently?**

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|  |

**What questions were you most frequently asked?**

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| --- |
|  |

**What questions if any did you find hard to answer?**

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| --- |
|  |

Please return your completed form to info@lowcarbonhub.org with ‘‘Energy Advice Event Monitoring’ in the subject.